

RETURN AUTHORISATION FORM

Return Instructions

1. Products to be returned need to be in a 'AS NEW' condition. This means the product and packaging needs to be in 100% resellable condition, unless the product is deemed defective.
2. Complete the form and email to sale@poseidonbk.com.au with supporting documentations i.e. images, faxes, emails and original invoices.
3. Once received, our sales team will assess your request and advise the outcome.
4. Items can only be returned with the form authorized.

Company Name			
Pick up Address			
Date Requested		Contact :	
Return Reasons:	A. No longer required; B: wrong item ordered; C Order Cancelled; D. Faulty E. Incorrectly despatched; F. Damaged ; G. Buy Back		

PLEASE STATE IN DETAIL THE REASON FOR THE RETURN AND MARK USING APPROPRIATE CODE					POSEIDON ASSESSMENT Office Use only	
Item Code	Item Description	Poseidon Invoice #	Qty	Return Reason	Return Required (Yes or No)	Credit Approved (Yes or No)

Credit Terms and Conditions
Restocking fee will be applied to items returned for reason A, B, C.
 Restocking fee on goods approved for credit are set out as below except **specified by poseidon officers:**

1. 15% restocking fee will be applied for products returned within 30 days.
2. Products that are returned 31-90 days after purchase will carry a 30% restocking fee.
3. Any product 91 days – 6 months will carry a 50% restocking fee.
4. Any products over 6 months will not be accepted, unless the product is deemed defective.
5. We may, at our sole discretion, allow a return for store credit or exchange product on a case-by-case basis.

Credit for goods returned are subjected to approval. Damaged goods returned will not be credited. Further 10% worth of goods will be charged for re boxing on goods not returned in original box, but in as new condition.

Office Used Only

Authorized By:		Received By:	
Signature:		Signature:	Checked By:
Date:		Date:	Back to Stock: Yes: <input type="checkbox"/>
			No: <input type="checkbox"/>

Restocking Fee: 15% **30%** **50%** **N/A**
No restocking fee.